

• Important information

Please note: for the most up-to-date and accurate information about the ASA, visit their website at **www.asylum-support-adjudicators.org.uk**

An appeal to the Asylum Support Adjudicators (ASA) must be lodged within three days of the applicant being informed of the decision to withdraw or refuse support by NASS.

Asylum Support Appeals are heard at the ASA at Christopher Wren House, 113 High Street, Croydon, CRO 1QG. They are not immigration appeals. Appellants requiring assistance via the ASAP duty scheme on Monday and Thursday should arrive an hour before their hearing time.

Interpreting services are available at the ASA both prior to and during the hearing if required.

The Adjudicator will make a decision on the day of the hearing and this will be communicated to the appellant. A reasons statement detailing the Adjudicator's decision is sent to the appellant within three working days.

ASAP is supported by

Helen Tetlow Memorial Fund
Garden Court Chambers
City Parochial Foundation
London Legal Support Trust

Supported by



ASAP

CORNERSTONE HOUSE
14 WILLIS ROAD
CROYDON CRO 2XX

TEL: 020 8684 5873
FAX: 020 8684 5973
www.asaproject.org.uk

Company limited by guarantee no. 04763838
Registered charity no. 1105625

**Information about
the services ASAP can
offer to organisations
working with asylum
seekers**

Who we are

Asylum Support Appeals Project (ASAP) is a charity organisation which aims to ensure that asylum seekers have access to competent legal advice and representation when challenging a National Asylum Support Service (NASS) decision to terminate or refuse support at the Asylum Support Adjudicators. We do this through our work as a second-tier advice agency for voluntary sector advice agencies and refugee community organisations who give advice to asylum seekers.

ASAP is independent from the NASS, the Immigration and Nationality Directorate (IND), the Home Office and the Asylum Support Adjudicators.

Voluntary sector advisors who want to receive legal advice and guidance on asylum support issues on behalf of their clients can do so through our advice line and training. ASAP legal advisors also run a tribunal duty scheme at the Asylum Support Adjudicators in Croydon on Monday and Thursday.

Please note that asylum support appeals are not immigration appeals and we are not able to offer immigration advice.

• Advice Line

Refugee community organisations and other voluntary agencies who are advocating on behalf of asylum seekers about their asylum support appeal can contact ASAP for legal advice and information on **020 8684 5972** during the following times:

Monday: from 2pm to 4pm
Tuesday: from 10am to 12.30pm; from 2pm to 4pm
Wednesday: from 10am to 12.30pm
Thursday: from 2pm to 4pm
Friday: closed

Please note that we are unable to take calls from individual asylum seekers. If you are an asylum seeker, please ask your advisor to call us on your behalf.

You can also request general advice and information on asylum support appeals issues via email (**advice@asaproject.org.uk**). However, if your query is urgent, you need to call us.

• Training

ASAP can offer free asylum support appeal training to organisations working with asylum seekers. If you are interested in receiving information about the types of training we can offer please contact us.

• Tribunal Duty Scheme

ASAP will provide free and confidential legal advice and representation at the Asylum Support Adjudicators on Monday and Thursday. This service is available only at the court on the day and only to those appellants whose hearings take place on Monday and Thursday.

• Referrals

Occasionally ASAP can undertake asylum support appeal casework. If your organisation knows an asylum seeker who has an asylum support appeal and who would like to be represented by ASAP at the Asylum Support Adjudicators, please contact us to discuss the case first.

ASAP will assess potential referrals on an individual case basis and advise whether the referral can be accepted.

If organisations are aware the case they wish to refer has been listed at the ASA for Monday or Thursday they should let ASAP know as soon as possible.

This service cannot be accessed directly by the individual asylum seekers and we can only consider cases which have been referred to us via a voluntary sector agency.

Please note that ASAP cannot offer immigration advice. ASAP is committed to Equal Opportunities.